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SANWC/CJAX 11/01

SA National War College
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11 January 2011

See Distribution;

CALLING NOTICE FOR THE SADC COMBINED JOINT AFRICAN EXERCISE (CJAX) 2011 MAIN PLANNING CONFERENCE (MPC) 14-16 MAR 2011

Reference:

A. SADC CJAX 2011 Post Exercise Report.

1. **Situation.** On behalf of Rear Admiral P.T. Duze DGM, MMS, MMB, Commandant South African National War College (SANWC), I would like to invite you to send 2 officers to attend the SADC CJAX 2011 Main Planning Conference (MPC) to be held at the Peace Mission Training Centre (PMTTC) in Pretoria from 14-16 Mar 2011. Having been the Coordination Authority for the inaugural SADC CJAX 2010, the SANWC intends building on the outstanding success of that exercise, and taking the SADC CJAX further forward, before handing over Coordination Authority responsibility to another SADC Command and Staff College in 2012¹.
2. **Agenda.** This MPC will be the first of 2 Work Groups in the build up to the CJAX 2011. The Final Planning Conference (FPC) is scheduled for 20-22 Jul 2011. The start point for discussion will be a review of the SADC CJAX 2010 Post Exercise Report (Ref A). A Draft programme is at Annex A.
3. **International Transport.** Civilian Air transport (economy) will be provided for all delegates from Colleges participating in CJAX 2011. Those Colleges who do not intend participating but wish to send observer delegates to the MPC should make their own travel arrangements.
4. **In-country Transport.** Transport will be provided for all International Delegates within S Africa, to / from the Airport and to / from the conference facility.
5. **Visa Requirements.** To gain admission to South Africa, it is necessary to be in possession of a valid passport and visa if the person concerned is a citizen of countries in respect of which visa control is applicable. Should you require a visa to enter South Africa, we encourage you to submit your application to the nearest diplomatic or consular representative ASAP. Please note that all visa costs are for the responsibility of the applicants. Persons subject to visa control who arrive in South Africa without visas will unfortunately not be permitted to enter the country, and therefore attend the Working Group.
6. **Working Group Location.** The Working Group will take place at the Peace Mission Training Centre, SA Army College, Thaba Tshwane, Pretoria.
7. **Accommodation.** All international delegates will be accommodated in suitable Officers' Mess, or civilian equivalent accommodation.
8. **Medical.** Delegates are responsible for their own medical needs throughout the Working group.

¹ It is requested that those Colleges that participated in CJAX 2010 consider volunteering for this responsibility so that the CJAX 2011 MPC can discuss and decide which College will take on the mantle of Coordinating Authority after SANWC's tenure is over in 2011.

a. Insurance. Delegates are encouraged to take out medical and travel insurance for the duration of the course, taking into account pre-existing conditions or incidences while travelling or attending the Working Group. Neither BPST(SA) nor SANWC will cover medical insurance or medical costs incurred during travel to/ from or while attending the course or incurred from pre-existing conditions.

b. Yellow Fever. The international Health Regulations Act, No. 28 of 1974 stipulates that a valid Yellow Fever Certificate is required of all persons over one year of age travelling from the yellow fever belt of Africa or South America. Therefore, immunisation for yellow fever is an entry requirement, and visas will not be issued if this requirement is not met or entry into South Africa may be denied. Please consult with your doctor if you fall within the yellow fever belt and require immunization.

9. **Working Group Attendees.** Attendees will include delegates from all CJAX 2011 participating Command and Staff Colleges, the British Peace Support Team (BPST) and any other SADC nation who wishes to send observers². If a College that has previously not conducted CJAX, but which is considering participating in 2011 wishes to attend in order to find out more about the exercise, they are strongly encouraged to do so. It is imperative that attendees are those officers responsible for the delivery of the exercise in their respective colleges and that they are able to speak with authority on the preparations for CJAX 2011. A initial list of attendees agreed through informal correspondence is at Annex B. All delegates should confirm attendance to Lt Col Rhenda Wessels aliaskoos@webmail.co.za and Lt Col Alex Murray RM (UK) so1.sanwc@bpstsa.co.za using the proforma at Annex C, by 18 February 2011.

10. **Dress.** Dress for the Working Group is Military Office Dress. For the Working Group dinner it will be smart casual (shirt / trouser or equivalent).

11. **Financial Arrangements.**

a. The CJAX MPC is sponsored by the British Peace Support Team (South Africa), who will cover the following costs³;

- Air transport costs. For delegates from colleges participating in CJAX 2011.
- Accommodation costs. For delegates from colleges participating in CJAX 2011.
- Subsistence costs. Where meals are not provided delegates from colleges participating in CJAX 2011 will be issued with a modest subsistence allowance to allow purchase of their own meals.

b. Per Diem will NOT be paid. It is recommended that delegates seek per diem authority and payment from their own DOD's to cope with the relatively high cost of some services in RSA.

c. SANWC will provide conference facilities and in-country transport.

d. It is hoped that there will be representation from the SADC Planelm at the MPC.

12. **Summary.** This MPC will provide an excellent opportunity to review the lessons learned from the SADC CJAX 2010, and prepare for the SADC CJAX 2011 and beyond. Considerable effort from all the CJAX 2010 participants went into the inaugural exercise and the lessons from this were captured in the PXR (at Ref A). It is very much hoped and anticipated that 2011 will prove even more professionally rewarding for all involved, and that the SADC CJAX will expand to include more SADC Command and Staff college participants.

² Observers will self fund their attendance at the Working Group; unless bilateral arrangements with the UK sponsors are made.

³ Agreed on a bilateral basis.

Alex Murray

Sean Stratford

A B MURRAY
Lt Col RM (UK)
Embedded UK Officer in SANWC
Secretary to the SADC CJAX 2011 MPC

S STRATFORD
Colonel SANDF
SANWC Chief Instructor
Chair of the SADC CJAX 2011 MPC

Annexes

- A. DRAFT Programme for the SADC CJAX 2011 MPC.
- B. Prospective list of attendees.
- C. Response proforma.

Distribution

Brigadier General J J F Chisenga	Commandant Zambia Defence Services Command and Staff College (DSCSC) Lusaka Zambia
Colonel J E Seelo	Acting Commandant Botswana Defence Command and Staff College (BDCSC) Gaborone Botswana
Brigadier General T Moyo	Commandant Zimbabwe Staff College
Brigadier General J J H Kakoto	Commandant Namibia Military School Windhoek Namibia
Brigadier General E E Kyunga	Commandant Tanzania Defence Command and Staff College Tanzania
Brigadier General M Mahao	COS SADC Planelm Gaborone Botswana

DRAFT PROGRAMME FOR THE SADC CJAX 2011 MPC - 14-16 MAR 2011

Mon 14 Mar 11 **Travel Day**

Per the travel plans - International Delegates to be met at ORT and transported to accommodation

Free evening

Tues 15 Mar 11 **Main Planning Conference Day 1**

0800 Delegates pick up from accommodation and transit to PMTC

0830 Coffee on arrival – Registration

0845 Welcome Address by Admiral Duze, Commandant South African National War College (SANWC)

0900 Introduction of delegates

0930 Session 1 - CJAX 2010 review using the Post Exercise report as the base line document
Output – Agreement on the format of CJAX 2011 and what areas are to be refined.

1030 Morning Coffee

1100 Session 2 – Clarify roles / responsibilities of participants in CJAX 2011 - Host Colleges / travelling delegates / BPST(SA) facilitators

Output – common understanding of who is doing what, when and where in support of the exercise aims.

1230 Lunch

1330 Session 3 - Clarify CJAX administrative / financial arrangements for each college

Output – Common understanding of all administrative and financial arrangements associated with CJAX 2010

1430 Session 4 – Review CJAX 2011 Planning Process and Timeline

- Timelines for flight bids, participant confirmation, facilitator requirements.
- Distribution of Exercise material. Agree requirement.
- Train the Trainer Seminar. Agree objectives, to include suggestion on content; IMPP / UN / AU?
- CJAX FPC – Agree agenda and objectives

Output – A detailed timeline of agreed events

1530 Afternoon Tea

- 1600 Wrap up and on completion return to accommodation
- 1845 International delegates pick up and transit to dinner location
- 1900 Working Group Dinner – International delegates plus selected SANWC and BPST attendees. BPST to fund.

Wed 16 Mar 2011 **Main Planning Conference Day 2 and Recovery Day**

- 0800 Delegates pick up from accommodation and transit to PMTC
- 0830 Coffee on arrival
- 0900 Session 5 – Review of PSO education modules currently being taught across SADC.
- Output - Identify opportunities to share material / standardise course material. Discuss the desirability and potential for a common syllabus for PSO education across SADC Command and Staff Colleges. If agree, discuss the possible process by which a common syllabus could be introduced.*
- 1030 Morning Coffee
- 1100 Review of all output from previous Day
- 1200 Session 6 - Discuss the handover of Coordinating Authority responsibility for the SADC CJAX in 2012/13
- Output – Common understanding on the future of SADC CJAX, including; agreement on which College will take on Coordinating Authority responsibility.*
- 1230 Closing remarks
- 1230 Lunch
- 1300 International delegates depart for ORT Johannesburg International Airport

PROVISIONAL ATTENDEE LIST FOR THE CJAX WORKING GROUP 14-16 MAR 2011

	Attendee	Nationality	Role	Flight requirement	Accommodation requirement
1.	Col S Stratford	SOUTH AFRICA	Chief Instructor SANWC Chairman of the CJAX Working Group	Nil	Nil
2.	Col Ramabu	SOUTH AFRICA	SDS MOOTW Module Responsible for the delivery of Ex UHURU in SANWC	Nil	Nil
3.	Lt Col Wessels	SOUTH AFRICA		Nil	Nil
4.	TBC	SOUTH AFRICA	SANWC delegation to BOTSWANA DS	Nil	Nil
5.	TBC	SOUTH AFRICA	SANWC delegation to ZAMBIA DS	Nil	Nil
6.	TBC	SOUTH AFRICA	SANWC OIC Cultural and social events for CJAX Pretoria 2011	Nil	Nil
7.	TBC	SOUTH AFRICA	SANWC OIC Administrative arrangements for CJAX Pretoria 2011	Nil	Nil
8.	TBC	BOTSWANA	Botswana Defence Command and Staff College delegate	TBC	TBC
9.	TBC	BOTSWANA	Botswana Defence Command and Staff College delegate	TBC	TBC
10	TBC	ZAMBIA	Zambian Defence Services Command and Staff College delegate	TBC	TBC
11	TBC	ZAMBIA	Zambian Defence Services Command and Staff College delegate	TBC	TBC
12	TBC	TANZANIA	Tanzania Command and Staff College delegate	TBC	TBC
13	TBC	TANZANIA	Tanzania Command and Staff College delegate	TBC	TBC
14	TBC	NAMIBIA	Namibia Military School	TBC	TBC
15	TBC	NAMIBIA	Namibia Military School	TBC	TBC
16	TBC	ZIMBABWE	Zimbabwe Staff College	TBC	TBC
17	TBC	ZIMBABWE	Zimbabwe Staff College	TBC	TBC
18	TBC	SADC Planelm	Observer from SADC	TBC	TBC
19	Lt Col Alex Murray	UK	BPST(SA) SO1 SANWC Working Group Secretary	Nil	Nil

20	Major Jo Carnegie	UK	BPST(SA) CJAX Facilitator in Botswana	Nil	Nil
21	Lt Col David Iffland	UK	BPST(SA) CJAX Facilitator in Zambia	Nil	Nil
22	TBC	UK	BPST(SA) CJAX Facilitator (spare)	Nil	Nil
23	TBC	UK	BPST(SA) CJAX Facilitator (spare)	Nil	Nil

RESPONSE PROFORMA FOR THE CJAX WORKING GROUP 14-16 MAR 2011

To be returned via e-mail to Lt Col Rhenda Wessels aliaskoos@webmail.co.za and Lt Col Alex Murray RM (UK) so1.sanwc@bpstsa.co.za by 18 February 2011.

1. The following personnel from.....will attend the CJAX MPC to be held in Pretoria 8-10 Mar 2010.

Attendee (Name as per passport)	Rank	Nationality	Role	Contact Details Telephone	Contact Details e-mail

2. The delegates above are content with the arrangements as outlined in the SADC CJAX Calling Notice dated 11 Jan 2010.